

Call of Sealed Tender for Payment Card Industry Data Security Standard (PCI DSS) Certification Including Cyber Security Services (CSS)

(First date of publication: 29th July 2026)

1. Nepal Clearing House Limited (NCHL) calls for sealed tender proposal for Payment Card Industry Data Security Standard (PCI DSS) Certification Including Cyber Security Services (CSS).
2. Interested Bidders may obtain further information through Invitation for Bid notice published in the company's website (nchl.com.np) under the notice section.
3. The interested and qualified companies/ firms are requested to obtain bidding document from NCHL Office or through email after the submission of application for purchase of the document and payment of non-refundable fee of NPR 15,000 (In words: Nepalese Rupees Fifteen Thousand Only) or USD 100 (In words: United States Dollars One Hundred Only) or INR 10,000.00 (In words: Indian Rupee Ten Thousand Only). The payment can be made as bank transfer or deposit at NCHL's bank accounts as provided in the Invitation for Bid notice.
4. The request for the bidding document can be submitted at NCHL Operation Office, DD Plaza or through email at procurement@nchl.com.np.
5. The proposal should be submitted along with the bid security and the supporting documents, as defined in the bidding document, to NCHL Operation Office, DD Plaza addressing "The Procurement Committee" before 17:00 PM of 11th September 2026. If the last date of submission falls on a public holiday the next working day shall be considered as the last day. The proposal received after the deadline shall not be accepted.
6. The proposal shall be evaluated based on internal criteria set by NCHL. And NCHL reserves the right to accept or reject any or all applications without assigning any reason, whatsoever.

Invitation for Bid (IFB)

Request for Proposal (RFP)

Invitation for Bid for Payment Card Industry Data Security Standard (PCI DSS) Certification Including Cyber Security Services (CSS)

1. The purpose of this RFP is to solicit bids from eligible and interested domestic or international firm/companies in providing Payment Card Industry Data Security Standard (PCI DSS) Certification Including Cyber Security Services (CSS). The request for proposal (RFP) is designed as the single step two envelope process for procurement through a competitive and fair assessment and, select a winning vendor for PCI DSS and CSS services contract.
2. NCHL invites sealed proposals from interested and eligible bidders with required documents and supporting as per RFP.
3. Eligible bidder may obtain further information and purchase bidding document from the following office address and may visit official site of NCHL –<https://nchl.com.np> for details.
Nepal Clearing House Ltd. (NCHL)
2nd Floor, DD Plaza,
Kamaladi, Kathmandu, Nepal.
Tel. No.: +977-1-5970065
Email: procurement@nchl.com.np
Website: <https://nchl.com.np>

Bidding documents may be purchased from the office mentioned above on the submission of a written application (as per “Application for purchase of Bidding Document” under Section IV: Annexure –D), along with the copy of company/ firm registration certificate, and upon payment of a non-refundable fee of **NPR 15,000.00** (In words: Nepalese Rupees Fifteen Thousand Only) or **USD 100.00** (In words: United States Dollars One Hundred Only) or **INR 10,000.00** (In words: Indian Rupee Ten Thousand Only). The payment shall be made as bank transfer or deposit at NCHL’s bank account.

Bank Account Details:

Bank Name	Account Name	Account Number	Swift Code
Global IME Bank Ltd.	Nepal Clearing House Limited	1101010000270	GLBBNPKA
Kumari Bank Ltd.	Nepal Clearing House Limited	0010017282900001	KMBLNPKA
NIC Asia Bank Ltd.	Nepal Clearing House Limited	3241051536352401	NICENPKA
Prabhu Bank Ltd.	Nepal Clearing House Limited	1110071757700012	PRVUNPKA
Sanima Bank Ltd.	Nepal Clearing House Limited	001010010001051	SNMANPKA
Siddhartha Bank Ltd.	Nepal Clearing House Limited	00115332536	SIDDPNPKA
Laxmi Sunrise Bank Ltd.	Nepal Clearing House Limited	0020820151701001	LXBLNPKA

QR Details



NEPAL CLEARING HOUSE
NEPAL CLEARING HOUSE LTD
KAMALADI, Kathmandu

We Accept



MID# 4902910000018524
CID# 0000003098

The RFP will be provided to Bidder or a scanned copy of the RFP will be sent to the bidder in an authorized email (as requested by Bidder) upon receiving receipt / voucher of amount deposited in the name of Purchaser.

4. The Bidder will be selected under open competitive procedures, in accordance with the procurement policies and procedures of NCHL. The Bidder has to submit response to this RFP in the given formats and as per details referred in the sections and annexure thereof.
5. Response to this RFP (Sealed bid) inclusive of Technical and Financial proposals must be submitted before **05:00 PM** Nepal Standard Time on 13th September 2026 in 2 separate envelopes. Bidders must prepare **One (1)** hard copy of 'original' and one (1) 'copy' for both Technical and Financial proposal in separate Sealed envelopes. The RFP /bid should address the proposal to the attention of '**The Procurement Committee**' and labelled as follows and submitted to NCHL Head Office.

The Procurement Committee

Nepal Clearing House Ltd. (NCHL)
2nd Floor, DD Plaza,
Kamaladi, Kathmandu, Nepal.

Annexure – D (Application Letter-Sample)
Application for Purchase of Bidding Document

To:
Nepal Clearing House Ltd. (NCHL)
2nd Floor, DD Plaza,
Kamaladi, Kathmandu, Nepal.

Subject: Purchase of Tender Document of Invitation for Bid for Payment Card Industry Data Security Standard (PCI DSS) Certification Including Cyber Security Services (CSS)

We, _____ (*Specify name of the Bidder, having office at*
_____ (*Specify Address*) are interested on the **Payment Card Industry Data Security Standard (PCI DSS) Certification Including Cyber Security Services (CSS)** tender published on “ _____, dated _____ ” and willing to participate in said Tender Invitation.

Therefore, we are hereby submitting non-refundable fee of **NPR** _____ (**Nepalese Rupees**
_____ **only**) **or** **US\$** _____ (**US Dollars**
_____ **Only**) **or** **INR** _____ (**US Dollars**
_____ **Only**) and hereby authorize _____
(*Specify Name and Address of Bidder/Agent*) to collect the tender document on behalf of our company or share a digital copy of the tender document at our official email _____.

Please find below the details of our authorized contact person for make all the correspondences related to this tender until the opening of the Bids.

Details of the Contact Person for the Correspondences:

Name:
Designation:
Company Name:
Tel:
Mob:
E-mail:

[Signature for and on behalf of Bidder]

[Name] -----
[Designation] -----
Date:

Seal of the Company